



COUNTY OF SAN BERNARDINO
STANDARD PRACTICE

NO 3-2.32

ISSUE Rev. 7/97

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EFFECTIVE 7/94

DEPARTMENT BEHAVIORAL HEALTH

SUBJECT SMOKE BREAK AREAS FOR
GILBERT STREET

APPROVED

James McReynolds, Director

I. PURPOSE

Designation of official smoke break area for Gilbert Street staff.

II. POLICY

- A The Board of Supervisors' policy prohibits smoking in all County-owned buildings.
- B It is the Department's intent that individuals who choose to smoke on their breaks are able to do so in as comfortable and convenient environment as possible. At the same time, it is the Department's responsibility to make sure that this activity does not interfere with its public service responsibilities.
- C Staff are reminded that respect for ongoing business in all buildings is essential.

III. PROCEDURE

- A. Main entrances to Gilbert Street buildings will not be utilized for smoke breaks.
- B. The patio and the area on the east side of Building No. 5 are to be utilized by Building No. 4 and Building No. 5 staff to take their smoke breaks.
- C. All areas around Building No. 3, except the main entrance, may be utilized by staff to take their smoke breaks.
- D. All areas around Building No. 2, except the main entrance, may be utilized by the staff to take their smoke breaks.
- E. All areas around Building No. 1, except the main entrance, may be utilized by staff to take their smoke breaks.